

**EXTRAS**

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**dinsdalesestates.co.uk**



# **Additional Fees and Charges** **Payable Beforehand**

## Re- Letting (When a Tenant Leaves)

Covers all in the Managed Service  
£199.00 (inc VAT)

## Inventory/ Check in Service

Detailed photographed check in/ check out report.  
Provided to you and the tenant, with meter readings and legal requirements.

Accompanied Check in and Handover of Keys

Detailed Handover Pack given to tenants

Register and Protect the security deposit

£99.00 (inc VAT)

## Additional Property Visits

£75 (inc VAT)

## Submission of Non-Resident Landlord Receipts to HMRC

To remit and balance the financial return to HMRC quarterly and respond to any specific query relating to the return from the landlord or HMRC.

£150 (inc VAT)

## Arrangement Fee for Works/ Refurbishments over £1000

Arranging access and assessing costs with contractor:  
Ensuring work has been carried out in accordance with the specification of works

Retaining any warranty or guarantee as a result of any works

10% of Net Cost

## Obtaining more than 2 Contractor Quotes

£30.00 (inc VAT) per Quote

## Renewal/ Rent Review Fee

Review rent in accordance with current prevailing market condition and advise the landlord

Negotiate with Tenant

Serve Section 13 Notice if Tenancy is on a rolling monthly basis

Direct Tenant to make payment change as appropriate

Contract negotiation, amending and updating terms and arranging further tenancy and agreement.

Protection of Deposit, provide the required how to rent guide and relevant documents

£75.00 (inc VAT)

## Court Attendance

£75 (inc VAT) per hour