

ADDITIONAL FEES AND CHARGES

Payable Beforehand

Re- Letting (When a Tenant Leaves)

Fully Managed £249.00 (inc VAT)

Self Managed £399 (inc VAT)

Inventory

Detailed photographed check in/ check out report. Provided to you and the tenant, with meter readings and legal requirements.

Minimum £299.00 (inc VAT)

Additional Property Visits

Minimum £199.00 (inc VAT)

Submission of Non-Resident Landlord Receipts to HMRC

To remit and balance the financial return to HMRC quarterly and respond to any specific query relating to the return from the landlord or HMRC.

£199.00 (inc VAT)

Arrangement Fee for Works/ Refurbishments over £1000

Arranging access and assessing costs with contractor:

Ensuring work has been carried out in accordance with the specification of works

Retaining any warranty or guarantee as a result of any works
10% of Net Cost

Obtaining more than two Contractor Quotes

£50.00 (inc VAT) per Quote

Renewal/ Rent Review Fee

Review rent in accordance with current prevailing market condition and advise the landlord

Negotiate with Tenant

Serve Section 13 Notice if Tenancy is on a rolling monthly basis where no rent review clause exists

Direct Tenant to make payment change as appropriate

Contract negotiation, amending and updating terms and arranging further tenancy and agreement.

Protection of Deposit, provide the required how to rent guide and relevant documents

£125.00 (inc VAT)

Court Attendance

Quoted on a case by case basis.

